

PART-TIME PRESCHOOL 2012-2013

REGISTRATION APPLICATION

Early registration for current students & their siblings begins Monday 1/23/12

Open registration for new students begins Monday 2/13/12

First day of school is Monday 8/27/12

Please complete the attached registration application and return it to the PELC office. Applications received on day 1 will be processed first; applications received on day 2 will be processed second, and so on. At the end of each day we mix the forms and pick them in random order from the box. This is the order we use to fill the classes. It is a lottery, day by day. You have a better chance of getting the class of your choice if you turn in your application and check on the first day of registration. Applications from current students and their siblings received by **2/10/12** will be processed before applications from new families are processed.

For currently enrolled PELC students: A non-refundable registration fee of \$100 and June 2013 tuition deposit are due with your registration form.

For students new to PELC: A non-refundable registration fee of \$135 and June 2013 tuition deposit are due with your registration form. (This includes new siblings of current students.)

If all the classes you requested are full by the time you register, and your child is not in any PELC class, you will be put on the waiting list and your registration fee and tuition deposit will be returned to you. If you get into a class, your registration fee and tuition deposit will be processed. If you choose to release the class spot assigned to your child and notify the PELC Office by June 1, 2012, your tuition deposit will be refunded. After June 1, 2012, the tuition deposit is non-refundable and can only be applied to your June 2013 tuition.

Class placement will be confirmed by personal contact by 2/17/12.

PELC Tuition Policy

Monthly tuition is due on the 1st of each month, and overdue if not paid by the 7th. Part-time tuition is based on a yearly rate divided into 10 equal payments, so the tuition remains the same for each month regardless of the number of school days in the month.

Presbyterian Early Learning Center
728 W. Fremont Ave.
Sunnyvale, CA 94087
408-245-2253
www.pelc.us

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Part-time Preschool Registration Application 2012-2013

Please check one:

Current Student Sibling of Current Student New Student

Child's Name _____ Birth Date _____

Current Preschool _____

Parent _____ Home Phone _____

Address _____ City _____

Zip Code _____ Email _____

Work Phone _____ Cell Phone _____

Does your child speak English? _____ Language spoken in home _____

Female Male

Sunnyvale Presbyterian Church Member Yes No

PELC was recommended to me by _____

I understand that if my child is placed in a class, the registration fee is non-refundable. After June 1, 2012, the tuition deposit is non-refundable and can only be applied to June 2013 tuition. I understand that no credits or refunds can be given because of illness or vacation.

Signature

Date

Please staple your check for the registration fee (\$100 for returning students and \$135 for new students) and tuition deposit (equal to 1 month's tuition for your first choice class) to this form, and turn in to the PELC Office. Payment must be included for your registration to be processed. Checks should be made payable to PELC.

(See back of page)

Please indicate your first, second, and third choices for classes (Use 1, 2, or 3)

Tuition

Infant/Toddler Program (5 months-2 years old)

Teacher to child ratio is 1:4

9:00am-2:00pm 1, 2, or 3 days/week, available MTWF

I want ___ days per week

_____ Mon _____ Tues _____ Wed _____ Fri \$215/day/month
(2 teachers and 8 children)

Intro to Preschool Program (2-3 years old)

Teacher to child ratio is 1:5

9:00am-2:00pm 1, 2, or 3 days/week, available MWF

Child does not need to be potty trained.

I want ___ days per week

_____ Mon _____ Wed _____ Fri \$205/day/month
(2 teachers and up to 11 children)

Part-time Preschool 2's (Child must be 2 years old by 8/31/12)

Teacher to child ratio is 1:6. Extended care is available M,T,W,F until 2:00pm

Child does not need to be potty trained

_____ Monday/Wednesday/Friday 9:00am-noon \$470/month
_____ Tuesday/Thursday 9am-noon \$325/month
(2 teachers and up to 13 children)

Part-time Preschool 3's (Child must be 3 years old by 11/01/12)

Teacher to child ratio is 1:8 Extended care is available every day until 5:00pm

Child must be potty trained

_____ Monday/Wednesday/Friday 9:00am-noon \$450/month
_____ Tuesday/Thursday 9:00am-noon \$310/month
(3 teachers and up to 25 children)

Part-time Preschool 3's and 4's (Child must be 3 or 4 years old by 11/1/12)

Teacher to child ratio is 1:8. Extended care is available M,W 3:30-5:00pm

Child must be potty trained

_____ Monday/Wednesday 1:00-3:30pm \$250/month
(2 teachers and 16 children)

Part-time Preschool 4's (Child must be 4 years old by 11/01/12)

Teacher to child ratio is 1:8. Extended care is available every day until 5:00pm

Child must be potty trained

_____ Monday/Wednesday/Friday 9:00am-noon \$450/month
_____ Tuesday/Thursday 9:00am-noon \$310/month
(3 teachers and up to 25 children)

Pre-Kindergarten (Child must be 4 years old by 8/1/12)

Teacher to child ratio is 1:9. Optional drop off at 8:45am, program begins at 9:00am. Extended care is available every day until 5:00pm.

Child must be potty trained

If your child is going from a 3 year old program to Pre-K, a teacher recommendation is required

_____ Monday through Friday 9:00am-noon \$680/month
_____ Monday through Friday Class + Full time care \$1160/month
(2 teachers and up to 19 children)